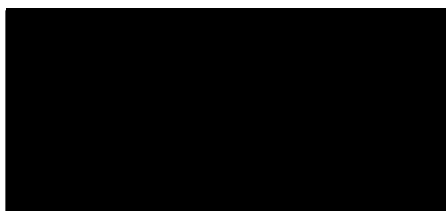




**National Headquarters**  
Level 12  
80 The Terrace  
PO Box 2133  
Wellington  
New Zealand

Phone +64 4 496 3600

27 June 2018



### **Information Request – Seeking papers between Police and FENZ re firarm training**

I refer to your official information request received 21 May 2018 regarding Seeking papers between Police and FENZ re firarm training.

The background to this is that we were approached by NZ Police to help out with sites for a practical course and assessment on safe-handling of firearms that will be delivered by firearms instructors from the Mountain Safety Council. Using our sites means a significant reduction in travel time for the majority of applicants; and is another example of Fire and Emergency working closer with other New Zealand agencies to keep communities safe.

An important part of the process was to engage with all brigades before the Memorandum of Understanding (MOU) was put into practice so everyone involved had a chance to have their say. The MOU was about signalling intent to work with NZ Police to provide access to identified stations. Since the signing of the MOU this consultation with the brigades has been ongoing. Not all of the stations identified in the MOU have agreed to participate for a variety of reasons and we are considering whether there are other stations that would be appropriate venues for firearms safety training.

In accordance with the provisions of the Official Information Act 1982, I *enclose* the information you requested. Some redactions have been made under sections:

- 9(2)(a) to protect the privacy of natural persons
- 9(2)(g)(i) to maintain effective conduct of public affairs through free and frank expression, and
- 9(2)(k) to prevent the disclosure or use of official information for improper gain or improper advantage.

An email dated 20 May 2018 from Bill Butzbach to Paul McGill and Paul Turner was withheld in full under section 9(2)(ba)(i) to protect information that is subject to an obligation of confidence and would likely prejudice the supply of similar information. We do not consider there is an outweighing public interest that would warrant the release of this information.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or freephone 0800 802 602. Note also that this response (with your personal details removed) may be published on the Fire and Emergency website.

Yours sincerely

A handwritten signature in black ink, appearing to read 'L Deuchars', written in a cursive style.

Leigh Deuchars  
Director, Office of the Chief Executive

encl

**Dalley, Amelia**

---

**From:** MCILRAITH, Michael [REDACTED]  
**Sent:** Monday, 14 May 2018 8:10 AM  
**To:** Turner, Paul  
**Cc:** [REDACTED]  
**Subject:** Comms on firearms safety training: FENZ

Hi Paul

Thanks for the signed copy of the MOU.

We are still working up our comms and hope to have an advanced copy by the end of today. Assuming we get AA and VTNZ signed contracts back (they provide the theory testing capability) we would look to make an announcement on Wednesday this week. Will keep you linked in and if there is a comms input you would like for general media and firearms user community then let me know.

Either way, we would look to ensure that our comms and your comms are aligned. Our audience in priority order are:

1. Minister
2. Firearms user advisory forum
3. Our internal staff
4. General public

Let me know your thoughts when you can.

Mike

**Mike McIlraith**  
**Officer in Charge: Arms Act Service Delivery Group**  
Police National Headquarters

M [REDACTED]  
E [REDACTED]



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**From:** Turner, Paul [REDACTED]  
**Sent:** Friday, 11 May 2018 11:55 a.m.  
**To:** MCILRAITH, Michael  
**Subject:** FW: Message from KM\_C45804556

Hi Mike,  
Signed copy with station contacts attached. The Station contacts list has had a couple of typos fixed and sorted into alphabetical order.

What's your thoughts on next steps for communications etc?

Cheers

Paul

---

**From:** [REDACTED]  
**Sent:** Tuesday, 8 May 2018 11:45 AM  
**To:** Turner, Paul  
**Subject:** Message from KM\_C45804556

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## Dalley, Amelia

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**From:** MCILRAITH, Michael [REDACTED]  
**Sent:** Thursday, 10 May 2018 10:23 AM  
**To:** Turner, Paul  
**Subject:** Connecting firearms instructors with FENZ area/station contacts

Thanks, Paul. Good to hear signing this afternoon. MSC are still in the recruiting phase for instructors. Once recruiting is done we have train-the-trainer sessions across the country in late June and in to early July. It will be somewhere in there that we will be better able to connect instructors to local area/station contacts. Kind regards, Mike.

**Mike McIlraith**  
**Officer in Charge: Arms Act Service Delivery Group**  
Police National Headquarters

M [REDACTED] 9(2)(k)

E [REDACTED]



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**From:** Turner, Paul [REDACTED]  
**Sent:** Thursday, 10 May 2018 7:57 a.m.  
**To:** MCILRAITH, Michael  
**Subject:** RE: Comms plan and signed MOU

Hi Mike – yip will do. Bill is coming in to sign it at 13:45 today so will send you a copy then. Then I think we need to catch up about how we get the trainers and the local Chief lined up.

Cheers

Paul

---

**From:** MCILRAITH, Michael [REDACTED]  
**Sent:** Thursday, 10 May 2018 6:43 AM  
**To:** Turner, Paul  
**Subject:** Comms plan and signed MOU

Hi Paul

Hope you are well.

We are looking to push out our comms on the full firearms safety programme at 2pm Wednesday 16 May as we believe we will have everything lined up by then. Once the messages are drafted we will share with you for comment and adjustment where required. Let me know your thoughts on this.

Also, can we get a scanned copy of the fully signed MOU please?

Kind regards,

Mike

**Mike McIlraith**  
**Officer in Charge: Arms Act Service Delivery Group**  
Police National Headquarters

M [REDACTED]  
E [REDACTED]



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## Dalley, Amelia

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**From:** Turner, Paul  
**Sent:** Friday, 25 May 2018 4:32 PM  
**To:** Operational Leadership Team  
**Subject:** Consultation with Brigades over Police access to stations MOU  
**Attachments:** Police MOU consultation.xlsx

Hi All

After the discussions at OLT this week I have drawn up a modified list of stations and some further information to share with your AMs and their Brigades. The first tab in the sheet has an updated list and is sorted by Region and then Area. You'll note that Ngaruawahia Brigade has been removed after some discussion with Police, along with the mysterious Kapiti Station. The second tab lists the number of stations that each AM has to consult with so we have some perspective on the scale of the work – the most any AM has to consult with is four. The third tab has some background information and FAQs that AMs can use when consulting with Brigades, we want them to have a conversation with the Chiefs, not hit 'Forward' on the email and go FYI. The last tab has some proposed timeframes and some information about the next steps, which will also be useful information for you.

I hope this is useful to you and we can get this done in a reasonably short timeframe and still get a positive outcome for this.

Have a good weekend all.

**Paul Turner**

National Operations Manager

National Headquarters, 80 The Terrace, Level 12  
PO Box 2133, Wellington 6140





## Dalley, Amelia

---

**From:** MCILRAITH, Michael [REDACTED]  
**Sent:** Friday, 20 April 2018 11:40 AM  
**To:** Turner, Paul  
**Cc:** DONOHUE, Mary  
**Subject:** FENZ and Police signed MOU: update for FENZ

Hi Paul

I am in Auckland today with work and have asked that the signed MOU and the two schedules be couriered to you today. I am guessing you will get it on Monday. Let me know if anything else is required.

Kind regards,

Mike

**Mike McIlraith**  
**Officer in Charge**  
Arms Act Service Delivery Group

M [REDACTED]  
E [REDACTED]



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## Dalley, Amelia

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**From:** MCILRAITH, Michael [REDACTED]  
**Sent:** Friday, 25 May 2018 7:20 AM  
**To:** Turner, Paul  
**Subject:** Firearms safety training: venue options

Hi Paul

Hope the week has treated you well.

We have had an offer of the use of the Paeroa Deer Stalkers Club for training. There is also pending offers from Canterbury (McLeans Island) and Auckland (Pt Chev). So if it eases the pressure at all in these locations then happy to take up the offers or use them in conjunction with volunteer stations, or not at all.

I suspect we may get a few others off the back of the mid-week media release on the new programme but I doubt that there will be a flood gate of offers either as the 9(2)(g)(i) [REDACTED]  
[REDACTED] Police are still keen to work with FENZ – no baby out with the bath water.

Kind regards,

Mike

**Mike McIlraith**  
**Officer in Charge**  
Arms Act Service Delivery Group

M 9(2)(k) [REDACTED]  
E [REDACTED]



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## Dalley, Amelia

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**From:** MCILRAITH, Michael [REDACTED]  
**Sent:** Monday, 21 May 2018 11:46 AM  
**To:** Turner, Paul  
**Subject:** Firearms training FAQ for FENZ

**Categories:** Read

Hi Paul

Good to catch up this morning. FAQ as follows. If you think of anything you would like added let me know.

Mike

### FAQs for FENZ

1. Who are the firearms instructors?
  - a. Firearms instructors are experienced firearms users with suitable experience to train firearms safe-handling skills to new firearms users.
2. Will firearms instructors be vetted by Police?
  - a. Yes. All firearms instructors are vetted by Police.
3. What is the purpose of firearms training practical sessions?
  - a. The practical sessions are designed to contribute to improved firearms safety outcomes by ensuring that new firearms users are able to handle firearms safely at the basic level.
4. Will the new firearms users bring firearms with them to the training sessions?
  - a. No. The firearms instructors will bring deactivated firearms provided by Police. All firearms have been deactivated such that they are incapable of firing.
5. Who are these new firearms users that will be undertaking the training?
  - a. The users will be first time firearms licence applicants. They come from your local community and are undertaking training as part of the first time licensing process. All have been vetted by Police as suitable to attend the firearms training.
6. How will our fire station be used for the training?
  - a. Depending on the station configuration, the fire truck parking bay or training room/bar area can be used. The training sessions are all hands-on practical sessions where instructors will demonstrate safe-handling techniques and then have the new users demonstrate their abilities doing the same technique.
7. How long is the training?
  - a. Each session is two hours and 15 minutes. Allowing for the arrival and departure of all involved, a fire station would be used for three hours.
8. How will firearms safety training impact on fire training and emergency responses?
  - a. Fire training and emergency response requirements will always take priority. Firearms training session bookings will be managed at the local level between the firearms instructor and nominated fire station contact. Firearms training would therefore be programmed outside of fire training sessions. If a firearms session is in progress and an emergency response is required then the firearms class will be temporarily suspended until the fire crew has deployed.
9. Why are fire stations being used for training?
  - a. As Government agencies, Police and Fire and Emergency work alongside each other providing services to keep people and communities safe. This is another example of that.

**Mike McIlraith**  
**Officer in Charge**  
Arms Act Service Delivery Group

M 9(2)(k)  
E



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## Dalley, Amelia

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**From:** MCILRAITH, Michael [REDACTED]  
**Sent:** Wednesday, 7 March 2018 5:27 PM  
**To:** Turner, Paul  
**Subject:** Follow up: Draft LoA for review and comment by FENZ

Hi Paul

If you are happy with the LoA as drafted then I can email directly to Bill. Just wanted to make sure that you are OK first.

Let me know if you are OK with it and then I'll get it over to Bill.

Mike

**Mike McIlraith**  
**Officer in Charge**  
Arms Act Service Delivery Group

M [REDACTED]  
E [REDACTED]



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**From:** Turner, Paul [REDACTED]  
**Sent:** Wednesday, 7 March 2018 1:26 p.m.  
**To:** MCILRAITH, Michael  
**Subject:** RE: Follow up: Draft LoA for review and comment by FENZ

Hi Mike,  
just getting to this now – have you sent a copy to Bill, or would you like me to do that?

Cheers

Paul

---

**From:** MCILRAITH, Michael [REDACTED]  
**Sent:** Monday, 26 February 2018 4:29 PM  
**To:** Turner, Paul  
**Subject:** Follow up: Draft LoA for review and comment by FENZ

Hi Paul

Hope you are well.

As below and attached. Is this something that you or the team have been able to look at and consider? Happy to make changes based on feedback.

If you could touch base it would be good to discuss.

Kind regards,

Mike

**Mike McIlraith**  
**Officer in Charge**  
Arms Act Service Delivery Group

M [REDACTED] 9(2)(k)

E [REDACTED]



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**From:** MCILRAITH, Michael  
**Sent:** Monday, 12 February 2018 11:22 a.m.  
**To:** 'Turner, Paul' [REDACTED]  
**Subject:** Draft LoA for review and comment by FENZ

Hi Paul

Hope you are well.

Draft letter of agreement as attached. Can you have a look at this and provide some initial feedback please? It may be good to get a final draft between Police and FENZ before sharing with UFBA, but I will be guided by you. Please note that the description provided of FENZ in the LoA is from what I found on the internet, so any adjustment is very welcome.

If there is any chance of having a look at this and returning by the mid to end of next week I would be grateful.

Kind regards,

Mike

**Mike McIlraith**  
**Officer in Charge**  
Arms Act Service Delivery Group

M [REDACTED]  
E [REDACTED]



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## Dalley, Amelia

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**From:** Turner, Paul  
**Sent:** Monday, 21 May 2018 8:33 AM  
**To:** 'MCILRAITH, Michael'  
**Subject:** FW: Firearm Safety Training- NZ Police

**Importance:** High

Hi Mike,

Are you able to come in this morning and meet with Bill Butzbach and I to discuss progress on access to stations. We've been caught out by lack of consultation with our brigades and there is quite a depth of ill feeling out there. We'd like to discuss a way forward.

We are still committed to working with Police to get this done, but we are going to need to work through this to bring brigades on board.

How are you placed for some time this morning – I'll cancel everything I've got to make sure I'm available.

Regards

Paul

---

**From:** McGill, Paul  
**Sent:** Sunday, 20 May 2018 7:05 PM  
**To:** Bill Butzbach ; Turner, Paul  
**Subject:** RE: Firearm Safety Training- NZ Police

Thanks for this Bill and the other emails you've sent me subsequently.

We're really sorry this issue has arisen and we'll put it right.

Our communication and consultation problems have absolutely nothing to do with you or the UFBA, as it was our job to ensure all the relevant brigades were both consulted with and that they had the choice about whether to be involved or not.

Please pass on this apology as you see fit as it's totally unfair for you to be criticised in any way for this.

In case you haven't seen it yet, I've copied below the notice that went out on the "News & Blog" section on the home page of our Portal on Friday evening on this matter.

It means we're pulling back and won't progress anything until we've had thorough discussions with the relevant brigades and they elect if they wish to be involved or not. It's their choice.

Please call me or Paul Turner if you wish to discuss anything or we can help you in any way.

Kind regards  
Paul

---

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# UPDATE: Access to stations for firearms safety training

Plans to do firearms safe handling training at some of our stations are halted until we've done more planning and engagement with our brigades.

We have had feedback that some brigades still need to be engaged with about our agreement with NZ Police to access some of our stations to deliver their new firearms safe handling training programme for first-time firearms licence applicants.

It is important that we engage with all brigades before this work progresses so everyone involved has a chance to have their say.

The background to this is that we were approached by NZ Police to help out with sites for a practical course and assessment on safe-handling of firearms that will be delivered by firearms instructors from the Mountain Safety Council. Using our sites means a significant reduction in travel time for the majority of applicants; and is another example of Fire and Emergency working closer with other New Zealand agencies to keep communities safe. We also saw this as an opportunity for brigades to engage with these participants for recruiting purposes or delivering risk reduction messages.

We've been working – and continue to work – with NZ Police and the UFBA to make this happen and have agreed the process and steps to gain access to stations, without disrupting our core operational responsibilities.

A list of selected stations has been provided to Area Managers, and we expect them to be in touch with brigades shortly.

END

---

**From:** Bill Butzbach [REDACTED]  
**Sent:** Sunday, 20 May 2018 5:23 PM  
**To:** McGill, Paul [REDACTED] Turner, Paul [REDACTED]  
**Subject:** Fwd: Firearm Safety Training- NZ Police

Hi guys. 9(2)(ba)(i) [REDACTED]

Regards  
Bill

Begin forwarded message:

**From:** "bill.butzbach" [REDACTED]  
**Subject:** Firearm Safety Training- NZ Police  
**Date:** 20 May 2018 5:11:53 pm NZST  
**To:** Board 9(2)(k) 9(2)(a) [REDACTED]  
**Cc:** 9(2)(a) [REDACTED]

Members of the Board,

Further to my message about the Firearms Training MOU last Friday, we intend providing further clarification to members once I have met with FENZ and NZ Police to agree the

communications going forward. It is a requirement of the MOU that all parties agree on any messaging, particularly as that relates to the public domain.

## Current Position

- It was agreed between the three parties that no firearms safety training would occur until July 2018 to allow for appropriate consultation with brigades
- It was agreed that the fifty five brigades affected would be consulted ( about H&S, access and the logistics required in each case) between now and July (by FENZ Executives) and that access would only be granted by brigade agreement
- It is not compulsory for any Brigades to provide access
- Mountain Safety representatives who are delivering the training for Police have already made contact with some brigades. This was very premature
- FENZ have called the process to a halt for the time being.

## Background

1. The MOU I signed **endorses** an agreement reached between FENZ and NZ Police to implement a process **by way of consultation** to engage with 55 individual member brigades for the purposes of seeking agreement to utilise their fire stations for firearms safety courses. The MOU is a statement of intent. The MOU is not being consulted on. A proposal to each brigade to use their facilities is the **subject of the consultation**.

2. Because 55 of the more than 630 FENZ brigades and fire forces are affected, a targeted consultation process was envisaged, not a blanket nationwide consultation process. It was seen as appropriate that the Area Managers would be best placed to consult with the affected brigades within their respective jurisdictions, not UFBA or Police.

3. Consultation was due to run from May through July. Nothing will happen until then.

4. Consultation was to be coordinated by all three parties but word has got out early. Thus the situation the parties find themselves in now.

5. Again, It should be noted that the Brigades have a choice. If they do not want to be involved, there is no obligation to do so.

Joint internal communications will follow next week once the three organisations have met to discuss the way forward. I will also be talking with them to better understand what has gone wrong in the timing of the process to ensure we do better in future. I would appreciate the Boards support in assisting management where possible through your own networks to clarify the issues. I will arrange for all 55 affected CFOs to receive a personal call to explain the circumstances from a UFBA perspective.

Regards  
Bill Butzbach

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## Dalley, Amelia

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**From:** Turner, Paul  
**Sent:** Wednesday, 16 May 2018 4:16 PM  
**To:** 'MCILRAITH, Michael'  
**Subject:** FW: Police MOU for access to Fire and Emergency Stations  
**Attachments:** Police Access to Stations signed copy.pdf; Police FENZ - Schedule 2. Premises Booking v2.docx

Hi Mike,  
FYI

---

**From:** Turner, Paul  
**Sent:** Wednesday, 16 May 2018 4:13 PM  
**To:** Gregory, Kerry ; Devlin, Ron ; Stubbs, Bruce ; Henderson, Paul ; Guard, David  
**Cc:** McGill, Paul ; 'Bill Butzbach'  
**Subject:** Police MOU for access to Fire and Emergency Stations

Hi All,

A few weeks ago I gave you a heads up at OLT Tactical about the development of an MOU with Police to allow them access to our stations to deliver firearms training to people applying for a firearms licence. This was followed up by sending you a list of stations that are in the MOU for you to socialise the idea with your Area Managers and CFOs. Now that the MOU has been signed Police are going to be doing some communications about this, and our Comms team will also be developing some general comms for our people, before this happens it is important that you discuss this with your Area Managers so that they can liaise with their CFOs. The timeline for the actual delivery of training is later in July, but once Police have confirmed who their trainers are we will work with Police NHQ to ensure that the Police Trainers are linked up with Area Managers and Chief Fire Officers and manage the booking process at a local level. The UFBA are also a signatory to this MOU and our Comms team will be in touch with the UFBA to develop some joint communications.

We have also been liaising with National Recruiting as this will be an opportunity for us to have recruiting material on hand when potential applicants are on station. Police are also willing to deliver any Risk Reduction messaging during the sessions.

Thanks for your help in this.

Regards

**Paul Turner**

National Operations Manager

National Headquarters, 80 The Terrace, Level 12

PO Box 2133, Wellington 6140



## Dalley, Amelia

---

**From:** MCILRAITH, Michael [REDACTED]  
**Sent:** Wednesday, 16 May 2018 10:46 AM  
**To:** Turner, Paul  
**Cc:** [REDACTED]  
**Subject:** RE: Firearms safety programme: draft comms for FENZ

Hi Paul

Sorry to cause concern and should have got it to you sooner. Happy to make changes in consultation with your team.

Penn

As below. Can you assist please.

Mike

**Mike McIlraith**  
**Officer in Charge**  
Arms Act Service Delivery Group

M [REDACTED]  
E [REDACTED]



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**From:** Turner, Paul [mailto:[REDACTED]]  
**Sent:** Wednesday, 16 May 2018 9:38 a.m.  
**To:** MCILRAITH, Michael  
**Subject:** RE: Firearms safety programme: draft comms for FENZ

Hi Mike,

Just had a visit from one of our comms team who aren't too pleased with the timeline as they feel that they need to get some combined comms out as well. Can I ask one of your comms team to contact our person Sandy Rademeyer on [REDACTED] to liaise with her.

Cheers

Paul

---

**From:** MCILRAITH, Michael [REDACTED]  
**Sent:** Wednesday, 16 May 2018 7:05 AM  
**To:** Turner, Paul  
**Subject:** Firearms safety programme: draft comms for FENZ

Morning Paul

Hope you are well. Below is the draft comms message we have prepared for release later today. Release is subject to finalising a contract with the AA, but we are otherwise ready to go. I would welcome any thoughts on this message. At this stage TV1 are planning to run a short clip during the 6pm news tonight and follow up with a live interview with me on Thursday morning. So the message be well out there.

Kind regards,

Mike

**Police gearing up for new firearms safety training for first time licence applicants**

From 1 July firearms safety training is changing.

Police has been working with the firearms community to improve safety outcomes by delivering an enhanced firearms safety training programme for first-time firearms licence applicants.

“Much like the process for obtaining a driver licence, first-time applicants will need to pass both a theory test and a practical assessment to obtain a firearms licence,” says Acting Superintendent Mike McIlraith.

“For many years the current theory-only programme has provided new firearms users with a solid start. But over recent years Police and the firearms community identified the opportunity to build on this and provide first-time applicants with a practical hands-on component to complement the theoretical.”

The theory test is a computer-based multi-choice test which will be administered by the NZ Transport Agency for Police. Firearms licence applicants will be able to sit the firearms theory test at participating Automobile Association (AA) and Vehicle Testing New Zealand (VTNZ) branches throughout the country.

Applicants must pass the theory test before they can attend the firearms practical assessment course.

The practical course and assessment on safe-handling of firearms will be delivered by firearms instructors from the Mountain Safety Council (MSC) at selected volunteer fire stations around the country. The majority of applicants will not need to drive for more than an hour to reach one of these locations.

The firearms theory test and practical assessment require applicants to show that they have a strong understanding of the Arms Code and how to stay safe with firearms.

“As pleased as Police is to deliver the new firearms safety programme, new firearms users will still need to gain experience using firearms safely in a variety of settings.

“Tapping into clubs with experienced firearms users who can pass on that valuable knowledge and experience is a vital part of being a responsible firearms user.

“We want the firearms community to continue to support new firearms users. Police is seeking help from firearms clubs, and the volunteer instructors from the programme ending 30 June, to provide community-based mentoring and to partner with new firearms users.



“Imagine a person getting their firearms licence because they want to go hunting but they don’t know any hunters. Clubs play a vital role in bringing new firearms users together with experienced users.

“Having a new practical component and a community of people keen to coach and mentor new firearms users will contribute significantly to improved safety outcomes. And that is what Police wants.”

ENDS

**Mike McIlraith**  
**Officer in Charge: Arms Act Service Delivery Group**  
Police National Headquarters

M 9(2)(k) [REDACTED]  
E [REDACTED]



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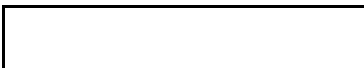
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## Dalley, Amelia

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**From:** Bill Butzbach [REDACTED]  
**Sent:** Saturday, 19 May 2018 7:40 PM  
**To:** Turner, Paul  
**Cc:** Devlin, Ron  
**Subject:** Fwd: Police access to Fire and Emergency Stations for training delivery.

Hi Paul

I understood that all RMs and AMS were across this. Please note Roy's message  
Regards  
Bill

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---

**From:** Lapwood, Karl  
**Sent:** Saturday, May 19, 2018 6:41:45 PM  
**To:** Bill Butzbach  
**Subject:** Fwd: Police access to Fire and Emergency Stations for training delivery.

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---

**From:** Breeze, Roy  
**Sent:** Friday, May 18, 2018 1:31 PM  
**Subject:** RE: Police access to Fire and Emergency Stations for training delivery.  
**To:** Waikato - Area 6 Volunteer CFOs , Waikato - Area 6 Volunteer DCFOs  
**Cc:** Trim, Daryl

HI All

I am writing this from a bomb shelter after receiving some instant feedback from many of you.  
I am as surprised as you are that FENZ and UFBA didn't actually get individual brigade acceptance of this MOU.  
I will find out how this happened and get back ASAP  
Roy Breeze QSM, GIFE  
189 Anglesea Street, Hamilton  
Mobile 9(2)(k) [REDACTED]



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**Dalley, Amelia**

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**From:** MCILRAITH, Michael [REDACTED]  
**Sent:** Monday, 20 November 2017 7:47 AM  
**To:** Turner, Paul  
**Subject:** Meeting with FENZ union

Morning Paul

Trust you are well.

Touching base to see how you got on with Bill (?) from the union and for the three of us to meet and discuss access to fire stations for firearms training? Depending on options, my best times this week are:

1. Thursday from 1130 to 1230 and again from 1530.
2. Friday I am free all day.
3. Monday 27<sup>th</sup> 0700-1030 and again 1400 onwards.
4. Tuesday 28<sup>th</sup> 0700-1030 and again 1230 onwards.
5. Wednesday 29<sup>th</sup> 1000hrs onwards.

Let me know when you can.

Cheers

Mike



**Acting Superintendent Mike McIlraith** DipNZPol, GradDipBusStud, GradDipEmergMgt, MSS  
**Officer in Charge** | Arms Act Service Delivery Group | New Zealand Police  
M [REDACTED] | E [REDACTED]

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**Dalley, Amelia**

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**From:** Turner, Paul  
**Sent:** Thursday, 12 April 2018 4:30 PM  
**To:** Butzbach, Bill [REDACTED]  
**Subject:** MoU - Police use of stations 3.4.2018.doc  
**Attachments:** MoU - Police use of stations 3.4.2018.doc

Hi Bill,

Attached is a draft MOU for the access to stations for Police. Can you have a look and give me your feedback please. The intention is to have this as the general intent of what we want to do, and then have some schedules for the list of stations that Police want access to, and a record of the process to follow to book the stations.

Cheers

PT

## Dalley, Amelia

---

**From:** MCILRAITH, Michael [REDACTED]  
**Sent:** Thursday, 12 April 2018 8:24 AM  
**To:** Turner, Paul  
**Subject:** MOU and next steps

**Follow Up Flag:** Flag for follow up  
**Flag Status:** Flagged

**Categories:** Read/Respond

Hi Paul

Hope you are well.

Touching base to see if you have any updates from Nick in your legal team? We are keen to make an announcement on training locations as soon as possible but would like to have a signed agreement first.

Let me know your thoughts when you can.

Kind regards,

Mike

**Mike McIlraith**  
**Officer in Charge: Arms Act Service Delivery Group**  
Police National Headquarters

M [REDACTED]  
E [REDACTED]



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**From:** Turner, Paul [REDACTED]  
**Sent:** Wednesday, 28 March 2018 12:42 p.m.  
**To:** MCILRAITH, Michael  
**Subject:** RE: MOU draft: response from Mike



Thanks Mike – the contractor issue should be fine as they will be your agent, but I'll check with Nick next week and if we need to we can be more explicit in the wording.

---

**From:** MCILRAITH, Michael [REDACTED]  
**Sent:** Wednesday, 28 March 2018 11:43 AM  
**To:** Turner, Paul  
**Subject:** MOU draft: response from Mike

Hi Paul

Thanks for sending through and updating on next steps. Happy with the MoU☺

Only question that I have is that when Police are referenced is that sufficient to cater for the fact we are using a contracted provider for the safety training delivery? Just wanting to make sure that everyone knows we have a contractor. All contracted staff will be Police vetted and suitable for access to Police stations, therefore I am hoping OK from a FENZ point of view.

I will have a finalised venue/station venue list by Wednesday next week.

Kind regards,

Mike

**Mike McIlraith**  
**Officer in Charge: Arms Act Service Delivery Group**  
Police National Headquarters

M [REDACTED]  
E [REDACTED]



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**From:** Turner, Paul [REDACTED]  
**Sent:** Wednesday, 28 March 2018 9:56 a.m.  
**To:** MCILRAITH, Michael [REDACTED]  
**Subject:** MOU draft

Hi Mike,

As discussed our legal team has come back with a suggested MOU which signals our intent to enter into a specific agreement (licence) to use specific stations for firearms training. I'm meeting with Nick from legal next week to

progress this and kick things off to get the forma agreement in place. We'll need to finalise the list and work out processes for booking stations etc, but that shouldn't take too long.

Cheers

Paul

**Paul Turner**  
National Operations Manager  
National Headquarters, 80 The Terrace, Level 12  
PO Box 2133, Wellington 6140



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## Dalley, Amelia

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**From:** Turner, Paul  
**Sent:** Wednesday, 28 March 2018 9:56 AM  
**To:** 'MCILRAITH, Michael'  
**Subject:** MOU draft  
**Attachments:** MoU - Police use of stations 26.03.2018.doc

Hi Mike,

As discussed our legal team has come back with a suggested MOU which signals our intent to enter into a specific agreement (licence) to use specific stations for firearms training. I'm meeting with Nick from legal next week to progress this and kick things off to get the forma agreement in place. We'll need to finalise the list and work out processes for booking stations etc, but that shouldn't take too long.

Cheers

Paul

### Paul Turner

National Operations Manager

National Headquarters, 80 The Terrace, Level 12

PO Box 2133, Wellington 6140



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## Dalley, Amelia

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**From:** MCILRAITH, Michael [REDACTED]  
**Sent:** Tuesday, 15 May 2018 2:17 PM  
**To:** Turner, Paul  
**Subject:** Police and FENZ MOU: word copy request

Hi Paul

Our Corporate Instruments team need a word copy of the signed MOU. The last version I had before signing was full of tracked changes. Could you send me the word version of what was signed please? The CI team retain a copy for future reference.

Kind regards,

Mike

**Mike McIlraith**  
**Officer in Charge: Arms Act Service Delivery Group**  
Police National Headquarters

M [REDACTED]  
E [REDACTED]



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## Dalley, Amelia

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**From:** Turner, Paul  
**Sent:** Thursday, 10 May 2018 7:57 AM  
**To:** 'MCILRAITH, Michael'  
**Subject:** RE: Comms plan and signed MOU

Hi Mike – yip will do. Bill is coming in to sign it at 13:45 today so will send you a copy then. Then I think we need to catch up about how we get the trainers and the local Chief lined up.

Cheers

Paul

---

**From:** MCILRAITH, Michael [REDACTED]  
**Sent:** Thursday, 10 May 2018 6:43 AM  
**To:** Turner, Paul  
**Subject:** Comms plan and signed MOU

Hi Paul

Hope you are well.

We are looking to push out our comms on the full firearms safety programme at 2pm Wednesday 16 May as we believe we will have everything lined up by then. Once the messages are drafted we will share with you for comment and adjustment where required. Let me know your thoughts on this.

Also, can we get a scanned copy of the fully signed MOU please?

Kind regards,

Mike

**Mike McIlraith**  
**Officer in Charge: Arms Act Service Delivery Group**  
Police National Headquarters

M [REDACTED] (2) (k)

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## Dalley, Amelia

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**From:** Turner, Paul  
**Sent:** Tuesday, 1 May 2018 10:50 AM  
**To:** 'MCILRAITH, Michael'  
**Subject:** RE: FENZ & Police MOU

No problem – shouldn't be too far away. Paul is booked to sign it at 4 pm today and then I'll get it to Bill

---

**From:** MCILRAITH, Michael [mailto: [REDACTED]]  
**Sent:** Tuesday, 1 May 2018 10:07 AM  
**To:** Turner, Paul  
**Subject:** RE: FENZ & Police MOU

Hi Paul. Thanks for having Sophie send through the station list with contact details. Let me know once you have a fully signed MOU as will need a copy at this end. Kind regards, Mike.

**Mike McIlraith**  
**Officer in Charge**  
Arms Act Service Delivery Group

M [REDACTED]  
E [REDACTED]



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**From:** Johnson, Sophie [REDACTED] **On Behalf Of** Turner, Paul  
**Sent:** Monday, 23 April 2018 1:35 p.m.  
**To:** MCILRAITH, Michael [REDACTED]  
**Subject:** RE: FENZ & Police MOU

Hi Michael,

Please see attached list of stations including address and contact details.

Thank you,

**Sophie Johnson**  
Business Services Coordinator

National Headquarters, 80 The Terrace, Level 12  
PO Box 2133, Wellington 6140





9 (2)(k)  
[Redacted]

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**From:** MCILRAITH, Michael [Redacted]  
**Sent:** Thursday, 19 April 2018 12:35 PM  
**To:** Turner, Paul [Redacted]  
**Subject:** FENZ & Police MOU

Hi Paul

Thanks. I have accepted all changes in the MOU and taken out the our hour restriction we spoke about in paragraph 1.9. Within Schedule 1 there are still a couple of sections that were not complete and I am guessing Nick was considering options there; I have in inserted how I think they should read and will get it signed accordingly. Specifically these are the four highlighted sections below.

Will send through a copy once signed by Mike Clement.

Kind regards,

Mike

- Advance Booking order** means submitted documents as shown in Schedule 2.
- Business Day:** means a day, except Saturday or Sunday, on which banks are open for general banking business in Wellington, New Zealand.
- Organisational Representative:** means the representative for each of the parties recorded on page 1 of this MoU, as the case may be, appointed in accordance with clause 1.8.
- Operational Representative** means nominated FENZ NHQ and Police PNHQ managers.
- Nominated Station:** means stations listed in Schedule 2.

**Mike McIlraith**  
**Officer in Charge: Arms Act Service Delivery Group**  
Police National Headquarters

M [Redacted]  
E [Redacted]



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**From:** Turner, Paul [REDACTED]  
**Sent:** Thursday, 19 April 2018 9:38 a.m.  
**To:** MCILRAITH, Michael [REDACTED]  
**Subject:** MOU

Hi Mike,  
Documents attached, I'll get the contact details to you soon.

Cheers

Paul

**Paul Turner**  
National Operations Manager  
National Headquarters, 80 The Terrace, Level 12  
PO Box 2133, Wellington 6140



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## Dalley, Amelia

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**From:** MCILRAITH, Michael [REDACTED]  
**Sent:** Thursday, 12 April 2018 5:50 PM  
**To:** Turner, Paul  
**Subject:** Urban volunteer stations - use by Police for delivery of firearms education  
**Attachments:** Police FENZ - Schedule 1. Premises.docx

Hi Paul

Thanks for this as it is very much appreciated.

Station list is attached.

1. Yellow highlights align with our primary needs.
2. Green highlight is a station that was missing and needs to be added as a primary need.
3. Crossed out stations are not required.
4. Un-highlighted stations are contingency options.

Booking approach looks good. It might be worth changing Police to 'Police contractor' (Mountain Safety Council have the contract) or showing it as firearms instructor (my preference). Reason for suggesting an alternative option is that we need to make sure that stations are not expecting a police officer to turn up.

MSC are about to start recruiting of instructors. I agree with you thoughts that the local instructor will work closely with the local station chief or management to get access to fit in with FENZ training and operational requirements (the priority) and our firearms training needs.

I would be keen to catch up next week. Would need to be before midday Thursday as out of town from then until start of May.

Kind regards,

Mike

**Mike McIlraith**  
**Officer in Charge: Arms Act Service Delivery Group**  
Police National Headquarters

M [REDACTED]  
E [REDACTED]



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**From:** Turner, Paul [mailto: [REDACTED]]  
**Sent:** Thursday, 12 April 2018 4:23 p.m.  
**To:** MCILRAITH, Michael  
**Subject:** FW: Urban volunteer stations - use by Police for delivery of firearms education

Hi Mike,

Got your email this morning. Attached is some of the work that Nick has been doing on locations and booking. I have also discussed this with the Fire Region Managers and sent them the list of stations to see if there are any issues that they may have. They will also begin the socialisation of this project with Brigades. I also have a meeting with the UFBA coming up shortly and will go over the MOU and station list with Bill soon.

I think that we could get the MOU signed pretty soon as that is the 'intent' document, then nail the station list and booking process next. Let us know your thoughts on the booking process – the general thinking was that if it can be handled locally between the Firearms Officer and a local Fire and Emergency New Zealand rep it would be better.

I've got a meeting with Nick to go over next steps coming up next week so I'll invite you too so we can progress it.

Cheers

Paul

---

**From:** Ravaji, Nick  
**Sent:** Sunday, 8 April 2018 2:17 PM  
**To:** Turner, Paul  
**Subject:** FW: Urban volunteer stations - use by Police for delivery of firearms education

Paul

Hope you've had a cracker weekend.

Keeping up momentum on this premises-sharing with Police – I've had a crack at first drafts of the attached two docs:

- a. List of stations to be shared
- b. Booking form

When you have the chance, keen to get your views on how the booking form should be extended / shaped (or fire them across to Police for their comments) – especially, will there be advance bookings agreed at the outset?

I might also take you through the Station Schedule line-by-line, as I'm not certain I've got down which stations are in / our correctly.

Finally, I'll be working out of Auckland Region HQ near the end of the month – can socialise this with the relevant people up there / get input if you'd like.

Let me know if it'd be easier for me to ask Sophie to book us some time to go through (will save you that much more time on the screen!)

Ps. Have not heard formally from the property team, but I did overhear Dom have some views on the relationship with Police. Happy to have him join us at any session if you'd like.

Cheers  
Nick

**[Station name]**

Station Address

Police and FENZ are party to a memorandum of understanding that provides for Police to access and use the above FENZ premises for the purpose of delivering community fire-arms education (**MoU**). The MoU sets out the full responsibilities and restrictions on the parties in respect of the use, and this document records the particular processes, procedures, and responsibilities, in respect of the premises named above. It is at all times subject to the MoU.

<b>Police Contact</b>	
Name	Phone
Email	
<b>FENZ Contact</b>	
Name	Phone
Email	

Advance bookings	<ul style="list-style-type: none"><li>• [detail these here]</li><li>• [detail these here]</li></ul>
Police use area:	<b>[describe area that can be used]</b>
Booking process:	<ol style="list-style-type: none"><li>1. POLICE do...</li><li>2. FENZ do....</li><li>3. POLICE do...</li><li>4. FENZ do...</li></ol>
Particular restrictions / responsibilities	<ul style="list-style-type: none"><li>• [detail these here]</li><li>• [detail these here]</li></ul> <p>Note that the rights and responsibilities set out in this booking order are additional to those set out in the MoU, which can be obtained from FENZ National Headquarters or Police [National Hq?]</p>

**Nick Ravaji**

---

**From:** Ravaji, Nick  
**Sent:** Thursday, 5 April 2018 1:25 PM  
**To:** Goodson, Tim <[tim.goodson@fireandemergency.nz](mailto:tim.goodson@fireandemergency.nz)>  
**Cc:** Hare, Dominic <[Dominic.Hare@fireandemergency.nz](mailto:Dominic.Hare@fireandemergency.nz)>; Goodfellow, Wayne <[Wayne.Goodfellow@fireandemergency.nz](mailto:Wayne.Goodfellow@fireandemergency.nz)>; Turner, Paul <[Paul.Turner@fireandemergency.nz](mailto:Paul.Turner@fireandemergency.nz)>  
**Subject:** Urban volunteer stations - use by Police for delivery of firearms education

Tim

As mentioned last week, I thought I'd check in with the Property team to discuss any issues that you might identify from FENZ potentially allowing Police the occasional use of nominated urban volunteer stations for them to deliver community firearms training.

I'm assisting Paul Turner (who's leading discussion with Police) in developing the attached framework for that station sharing, and I understand that Paul McGill is very keen for the initiative to success.

As a starting point, and without diving into the details, it'd be good to understand from Property:

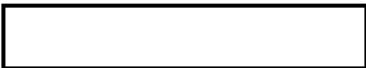
- a. any particular risks from your team's perspective;
- b. conceptually, any objections to the initiative;
- c. any particular requirements / risk mitigation measures that Property would require or recommend.

It goes without saying that we're conscious of the need for any use of premises by Police to not interfere with FENZ's operations, for appropriate HS requirements, and complete clarity regarding which parts, of which premises, Police are provided with access to.

Look forward to your team's thoughts.

Cheers  
Nick

**Nick Ravaji**  
Legal Counsel  
National Headquarters, Level 12, 80 The Terrace  
PO Box 2133, Wellington 6140



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## Dalley, Amelia

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**From:** Turner, Paul  
**Sent:** Tuesday, 13 March 2018 9:16 AM  
**To:** 'MCILRAITH, Michael'  
**Subject:** RE: Firearms safety training locations: discussion document  
**Attachments:** Future training location - one pager.docx

Hi Mike,

Thanks for that, this week isn't too good for me, heading off to 9(2)(a) tomorrow until Friday – would next week suit?

Just in regards to your table, I've gone through and highlighted which ones are Career Stations – these are either staffed 24/7 or for a few Monday to Friday 0700 – 1730. This means that they will be 'working stations' so it might impact on the session. But we can discuss next week if that suits.

Cheers

Paul

---

**From:** MCILRAITH, Michael [REDACTED]  
**Sent:** Tuesday, 13 March 2018 7:50 AM  
**To:** Turner, Paul  
**Subject:** Firearms safety training locations: discussion document

Morning Paul

Hope you are well.

Attached is the breakdown of where we would like to have access to fire stations for the purpose of firearms safety training, using deactivated firearms only.

As you will see there are 48 identified locations across New Zealand. There might be several points of discussion on a case by case basis, such as Mt Wellington in Auckland (need not necessarily be Mt Wellington but would like something reasonably central without actually getting into the city proper) and Christchurch suburbs (need two locations – welcome suggestions for easy parking and some distance between each ie east/west or north/south spread).

In the last column in the table you will see session numbers. This is the session numbers for the location in the first column, not each station.

It would be good to discuss these on the phone or in person, which ever works best for you. How are you placed this week?

Touch base.

Kind regards,

Mike

**Mike McIlraith**  
**Officer in Charge**  
Arms Act Service Delivery Group

9(2)(k)



E [REDACTED]



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## Dalley, Amelia

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**From:** Bill Butzbach [REDACTED]  
**Sent:** Friday, 13 April 2018 11:40 AM  
**To:** Turner, Paul; Butzbach, Bill  
**Subject:** Re: MoU - Police use of stations 3.4.2018.doc

Hi Paul,  
We dealt with this some some ago and signed off on mou.

Regards  
Bill

Get [Outlook for iOS](#)

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**From:** Turner, Paul  
**Sent:** Thursday, April 12, 2018 4:29:42 PM  
**To:** Butzbach, Bill; Bill Butzbach  
**Subject:** MoU - Police use of stations 3.4.2018.doc

Hi Bill,  
Attached is a draft MOU for the access to stations for Police. Can you have a look and give me your feedback please. The intention is to have this as the general intent of what we want to do, and then have some schedules for the list of stations that Police want access to, and a record of the process to follow to book the stations.  
Cheers  
PT

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## Dalley, Amelia

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**From:** MCILRAITH, Michael [REDACTED]  
**Sent:** Wednesday, 7 February 2018 7:03 AM  
**To:** Turner, Paul  
**Subject:** RE: Role title request

Thanks, Paul.

**Mike McIlraith**  
**Officer in Charge**  
Arms Act Service Delivery Group

M [REDACTED]  
E [REDACTED]



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**From:** Turner, Paul [REDACTED]  
**Sent:** Monday, 5 February 2018 12:11 p.m.  
**To:** MCILRAITH, Michael  
**Subject:** Re: Role title request

Hi Michael,  
I think I'll get the National Commander Urban Paul McGill to sign it as he had direct authority over the Regions. But for your reference my role is National Operations Manager

Cheers

Paul

Sent from my iPhone

On 5/02/2018, at 9:43 AM, MCILRAITH, Michael [REDACTED] wrote:

Good morning Paul

I hope the year has treated you well so far.

I am in the process of developing a draft letter of agreement between Police, FENZ and UFBA for access to fire stations as part of the firearms safety training requirements. Can you let me know whether you would be the signatory and if so what is your title? I hope to have the draft to you and Bill in the coming days and we can test and adjust as required, albeit the letter will be a high level summary enabling us to move forward.

Touch base when you can.

Kind regards,

Mike

**Mike McIlraith**  
**Officer in Charge**  
Arms Act Service Delivery Group

M 9(2)(k)  
E

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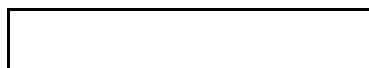
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Police District	City	Three year average of trainees	Indicative number of sessions
Northland	Kaitaia	Kaitaia 116	7
	Kaikohe	Kaikohe/Pakaraka 122	7
	Whangarei	Whangarei 208	12
Tamaki Makaurau	West: Hobsonville, Henderson, North: Albany, Silverdale, Warkworth	Warkworth 570 Orewa 204 Takapuna 273 Henderson 189	70
	Mt Wellington, Manukau, Pukekohe	Manukau City 466 Auckland Central 367 Pukekohe 249	59
Waikato	Hamilton, Paeroa, Te Kuiti	Hamilton 360	37
Bay of Plenty	Tauranga, Whakatane	Tauranga 391 Whakatane 188 Te Puke 157	41
	Rotorua	Rotorua 210	12
	Taupo	Taupo 215	12
Eastern	Gisborne, Wairoa	Gisborne 239	13
	Napier, Waipukurau or Danniverke	Hastings 172 Napier 171	20
Central	New Plymouth, Hawera	New Plymouth 234	13
	Palmerston North, Whanganui	Palmerston North 388 Whanganui 175	31
Wellington	Lower Hutt, Kapiti Coast, Masterton	Wellington 398 Lower Hutt 198 Masterton 185	43
Tasman	Greymouth, Westport, Franz Joseph Glacier	Greymouth 256	14
	Nelson	Nelson 212	12
	Blenheim	Blenheim 165	9
Canterbury	Christchurch suburbs x 2, Ashburton, Amberley	Christchurch 1500 Rangiora 199 Ashburton 158	102
	Timaru, Oamaru	Oamaru/Timaru 230	13
Southern	Dunedin, Balclutha	Dunedin 346	19
	Invercargill, Gore, Winton	Southland 870	48
	Alexandra, Queenstown	Wanaka 123 Cromwell 112 Queenstown 108	19
Total			Up to 660 total per year

## Schedule 2: Booking Order

### [Station name]

Station Address

Police and FENZ are party to a memorandum of understanding that provides for Police to access and use the above FENZ premises for the purpose of delivering community fire-arms education (MoU). The MoU sets out the full responsibilities and restrictions on the parties in respect of the use, and this document records the particular processes, procedures, and responsibilities, in respect of the premises named above. It is at all times subject to the MoU.

<b>Police Contact</b>	
Name	Phone
Email	
<b>FENZ Contact</b>	
Name	Phone
Email	

Advance bookings	<ul style="list-style-type: none"> <li>[detail days, dates and times here]</li> </ul>
Police use area:	Engine parking bays and toilets.
Booking process:	<ol style="list-style-type: none"> <li>POLICE to contact FENZ Area Manager or Station Fire Chief to coordinate bookings.</li> <li>FENZ to manage booking requests against operational and training requirements.</li> </ol>
Particular restrictions / responsibilities	<ul style="list-style-type: none"> <li>[detail these here if required]</li> </ul> <p>Note that the rights and responsibilities set out in this booking order are additional to those set out in the MoU, which can be obtained from FENZ National Headquarters or Police National Headquarters.</p>

The largest number of Brigades any AMs have to discuss this with is four, so we would like to have this completed in June, with the FRMs reporting on progress at the OLT Tactical meetings on the **5th, 12th, and 19th June**. Please let us know if this isn't achievable and we can liaise with Police and the UFBA.

Where stations have been 'green lighted' we will notify Police and then we can get on with forming the local relationship.

Where a station does not want to be involved we will note that as 'red light' and notify police, however it would be useful if we were able to offer an alternative station.

Once a station has agreed to come on board we will work with PNHQ to confirm how the Brigade would like to be contacted and develop the process locally so that it can be managed at a Brigade or Area level as required.



Premises	Address	Region	Area Contact	Station Contact
Kamo	591 Kamo Road, Kamo	1	Brad Mosby - 9(2)(k)	Colin Wayne Thomson - 9(2)(a)
Hobsonville	21 Hobsonville Rd, West Harbour	1	Denis O'Donoghue - 9(2)(k)	Zhann Smith - 9(2)(a)
Silverdale	147 Hibiscus Coast Highway, Red Beach, Auckland	1	Denis O'Donoghue - 9(2)(k)	Nigel Capon - 9(2)(a)
Warkworth	2 Church Hill, Warkworth, Auckland	1	Denis O'Donoghue - 9(2)(k)	Ian Davies - 9
Pukekohe	24 Wellington Street, Pukekohe, Auckland	1	Geoff Purcell - 9(2)(k)	John Robinson - 9
Kaikohe	4 Clifford Street, Kaikohe	1	Wipari Henwood - 9(2)(k)	Bill Hutchinson - 9(2)(a)
Kaitaia	196-198 Commerce Street, Kaitaia	1	Wipari Henwood - 9(2)(k)	Craig Rogers - 9
Paeroa	Willoughby Street, Paeroa	2	Aaron Waterreus - 9(2)(k)	James Rackham - 9(2)(a)
Patutahi	17 Biggs Street, Patutahi	2	Charlie Turei - 9(2)(k)	Patrick Anderson - 9(2)(a)
Kinloch	10 Mata Place, Kinloch	2	Jeff Maunder - 9(2)(k)	Brian James Westbrooke - 9(2)(a)
Ngongotaha	12 Kokiri Street, Ngongotaha	2	Jeff Maunder - 9(2)(k)	Francis Boag - 9(2)(a)
Tokoroa	85 Bridge Street, Tokoroa	2	Jeff Maunder - 9(2)(k)	Dave Morris - 9(2)(a)
Turangi	16 Ohuanga Road, Turangi	2	Jeff Maunder - 9(2)(k)	Tangonui Kingi - 9(2)(a)
Omokoroa	335 Omokoroa Road, Omokoroa	2	Murray Binning - 9(2)(k)	Ian Blunt - 9(2)(a)
Te Puke	37 Boucher Avenue, Te Puke	2	Murray Binning - 9(2)(k)	Glenn Williams - 9(2)(a)
Whakatane	157 Commerce Street, Whakatane	2	Murray Binning - 9(2)(k)	Ken Clark - 9(2)(a)
Cambridge	Duke Street, Cambridge	2	Roy Breeze - 9(2)(k)	Donald Richards Gerrard - 9(2)(a)
Ngaruawahia	56 Herschel Street, Ngaruawahia	2	Roy Breeze - 9(2)(k)	Karl Lapwood - 9(2)(a)
Te Awamutu	14 Palmer Street, Te Awamutu	2	Roy Breeze - 9(2)(k)	Ian Campbell - 9(2)(a)
Te Kuiti	52 Taupiri Street, Te Kuiti	2	Roy Breeze - 9(2)(k)	Phil New - 9(2)(a)
Kapiti Coast	1/22 Te Roto Drive, Paraparaumu	3	Dave Key - 9	Tim Morgan - 9(2)(a)
Tawa	16 Lyndhurst Road, Tawa	3	Dave Key - 9(2)(k)	Dean Tutton - 9(2)(a)
Ratana	Ratana Road, Ratana	3	Gary Ward - 9	Harry Docherty - 9
Carterton	61 High Street South, Carterton	3	Gavin Dunphy - 9(2)(k)	Bryan Styles - 9(2)(a)
Silverstream	43 Kiln Street, Silverstream	3	Gavin Dunphy - 9(2)(k)	Steve Mckee - 9(2)(a)

9(2)(a)

Wairoa	67 Lucknow Street, Wairoa	3	Ken Cooper - 9(2)(k)	Grant Duley - 9(2)(a)
Dannevirke	32 Denmark Street, Dannevirke	3	Ken Cooper - 9(2)(k)	Peter Sinclair - 9(2)(a)
Taradale	5 Meeanee Road, Taradale	3	Ken Cooper - 9(2)(k)	Paul Hughes - 9(2)(a)
Waipukurau	32 Russell Street, Waipukurau	3	Ken Cooper - 9(2)(k)	Steve Walker - 9(2)(a)
Bunnythorpe	16 Campbell Road, Bunnythorpe	3	Mitchell Brown - 9(2)(k)	Mathew Hepburn - 9(2)(a)
Fielding	205 Kimbolton Road, Feilding	3	Mitchell Brown - 9(2)(k)	Bradley Shanks - 9(2)(a)
Tokomaru	1 Tokomaru Road, Tokomaru	3	Mitchell Brown - 9(2)(k)	Brendon Ryan - 9(2)(a)
Hawera	201 South Road, Hawera	3	David Utumapu - 9(2)(k)	Mike Fairweather - 9(2)(a)
New Plymouth West	35 Paritutu Road, Spotswood	3	David Utumapu - 9(2)(k)	Walt Crawshaw - 9(2)(a)
Waverley	5 Bear Street, Waverley	3	David Utumapu - 9(2)(k)	Allan Hickford - 9(2)(a)
Amberley	21 Markham Street, Amberley	4	Dave Berry - 9(2)(k)	Graeme Dalley - 9(2)(a)
Rolleston	4 Chaucer Street, Rolleston	4	Dave Berry - 9(2)(k)	Nigel Lilley - 9(2)(a)
Sumner	4 Wiggins Street, Sumner	4	David Stackhouse - 9(2)(k)	Daryl Sayer - 9(2)(a)
Blenheim	4 Symons Street, Blenheim	4	Graeme Daikee - 9(2)(k)	Nigel Botham - 9(2)(a)
Richmond	70 Oxford Street, Richmond	4	Graeme Daikee - 9(2)(k)	Craig Piner - 9(2)(a)
Stoke	484 Main Road Stoke, Stoke	4	Graeme Daikee - 9(2)(k)	Tane Simpson - 9(2)(a)
Franz Josef Glacier	2 Main Road, Franz Josef Glacier	4	Mark Boere - 9(2)(k)	Mike Charles - 9(2)(a)
Greymouth	12 High Street, Greymouth	4	Mark Boere - 9(2)(k)	Lee Swinburn - 9(2)(a)
Westport	99 Palmerston Street, Westport	4	Mark Boere - 9(2)(k)	Alan Kennedy - 9(2)(a)
Ashburton	332 Burnett Street, Ashburton	4	Steven Greenyer - 9(2)(k)	Alan Burgess - 9(2)(a)
Temuka	Hally Terrace, Temuka	4	Steven Greenyer - 9(2)(k)	Richard Webb - 9(2)(a)
Gore	51 Hokonui Drive, Gore	5	Jules Tohiariki - 9(2)(k)	Steve Lee - 9(2)(a)
Wallacetown	37 Dalry Street, Wallacetown	5	Jules Tohiariki - 9(2)(k)	Blair Jonathan Eade - 9(2)(a)
Winton	16 Wemyss Street, Winton	5	Jules Tohiariki - 9(2)(k)	Stephen John Milne - 9(2)(a)
Alexandra	41 Centennial Avenue, Alexandra	5	Keith McIntosh - 9(2)(k)	Russell Anderson - 9(2)(a)
Oamaru	240 Thames Street, Oamaru	5	Keith McIntosh - 9(2)(k)	Steve Couper - 9(2)(a)

Queenstown	3 Isle Street, Queenstown	5	Keith McIntosh - 9(2)(k)	Andrew Ronald Bary - 9(2)(a)	
Balclutha	24 Charlotte Street, Balclutha	5	Laurence Voight - 9(2)(k)	Graeme Mark Ferguson - 9(2)(a)	
Mosgiel	16A Green Street, Mosgiel	5	Laurence Voight - 9(2)(k)	Steven Turnbull - 9(2)(a)	9(2)(a)
Ravensbourne	243 Ravensbourne Road, Ravensbourne	5	Laurence Voight - 9(2)(k)	Jason Ross Bryant - 9(2)(a)	

Row Labels	Count of Address
<b>1</b>	<b>7</b>
Brad Mosby - 9(2)(k)	1
Denis O'Donoghue - 9(2)(k)	3
Geoff Purcell - 9(2)(k)	1
Wipari Henwood - 9(2)(k)	2
<b>2</b>	<b>13</b>
Aaron Waterreus - 9(2)(k)	1
Charlie Turei - 9(2)(k)	1
Jeff Maunder - 9(2)(k)	4
Murray Binning - 9(2)(k)	3
Roy Breeze - 9(2)(k)	4
<b>3</b>	<b>15</b>
Dave Key - 9(2)(k)	2
David Utumapu - 9(2)(k)	3
Gary Ward - 9(2)(k)	1
Gavin Dunphy - 9(2)(k)	2
Ken Cooper - 9(2)(k)	4
Mitchell Brown - 9(2)(k)	3
<b>4</b>	<b>11</b>
Dave Berry - 9(2)(k)	2
David Stackhouse - 9(2)(k)	1
Graeme Daikee - 9(2)(k)	3
Mark Boere - 9(2)(k)	3
Steven Greenyer - 9(2)(k)	2
<b>5</b>	<b>9</b>
Jules Tohiariki - 9(2)(k)	3
Keith McIntosh - 9(2)(k)	3
Laurence Voight - 9(2)(k)	3
<b>Grand Total</b>	<b>55</b>

## Firearms safe-handling training

### Summary

We have deferred the introduction of firearms safe-handling training on our stations until the relevant volunteer brigades have been thoroughly consulted and they choose whether to be involved.

### Background

Last year the Police Deputy Commissioner asked for our assistance with providing venues in small communities for their new firearms safety training programme for first-time firearms licence applicants, starting in July 2018. These are locations where the Police don't have access to a suitable venue.

Note, there is no firing or live ammunition involved with this safe-handling training.

These safe-handling courses will be delivered by Mountain Safety Council firearms instructors. Using our sites significantly reduces the travel time for the majority of applicants and is another example of us working closer with other NZ agencies to keep communities safe. We also saw this as an opportunity for brigades to engage with these participants for recruiting purposes or delivering risk reduction messages.

We've been partnering this with the UFBA, who support it on the basis that it helps keep communities safe, promotes local volunteer brigades and interagency collaboration. Also Police are one of the largest employers of our volunteers and the UFBA saw this as an opportunity to recognise an employer of our volunteers.

We developed a MOU with Police and the UFBA, which lists 55 volunteer stations in locations where a suitable training venue is required. (Note, some of the 55 stations are secondary sites, which means they won't always be used). The MOU details the safety arrangements and the process to gain access to stations, without disrupting our core operational responsibilities. The Police must follow the direction of the Officer-in-charge of the station.

The current list of 55 stations are the Police's 'desired' locations, however they fully understand that these may change during the consultation process if it becomes apparent that the station is not a suitable site due to operational reasons or community dynamics.

We planned to consult thoroughly with all of the proposed 55 brigades and they had the option of whether or not to be involved. Unfortunately not all of these brigades were consulted before a notice was put on our Portal last Friday morning announcing the MOU. Naturally some of these brigades were surprised to see their station name listed in the MOU and rightly objected to not being consulted on the matter.

On hearing this we immediately halted the initiative, withdrew the MOU notice on Friday afternoon and replaced it with a notice on the Portal saying the training won't progress until we've done more planning and engagement with the brigades.

### FAQs

- 1. Who are the firearms instructors?**
  - a. Firearms instructors are experienced firearms users with suitable experience to train firearms safe-handling skills to new firearms users.
- 2. Will firearms instructors be vetted by Police?**
  - a. Yes. All firearms instructors are vetted by Police.
- 3. What is the purpose of firearms training practical sessions?**

a. The practical sessions are designed to contribute to improved firearms safety outcomes by ensuring that new firearms users are able to handle firearms safely at the basic level.

**4. Will the new firearms users bring firearms with them to the training sessions?**

a. No. The firearms instructors will bring deactivated firearms provided by Police. All firearms have been deactivated such that they are incapable of firing.

**5. Who are these new firearms users that will be undertaking the training?**

a. The users will be first time firearms licence applicants. They come from your local community and are undertaking training as part of the first time licensing process. All have been vetted by Police as suitable to attend the firearms training.

**6. How will our fire station be used for the training?**

a. Depending on the station configuration, the fire truck parking bay or training room/bar area can be used. The training sessions are all hands-on practical sessions where instructors will demonstrate safe-handling techniques and then have the new users demonstrate their abilities doing the same technique.

**7. How long is the training?**

a. Each session is two hours and 15 minutes. Allowing for the arrival and departure of all involved, a fire station would be used for three hours.

**8. How will firearms safety training impact on fire training and emergency responses?**

a. Fire training and emergency response requirements will always take priority. Firearms training session bookings will be managed at the local level between the firearms instructor and nominated fire station contact. Firearms training would therefore be programmed outside of fire training sessions. If a firearms session is in progress and an emergency response is required then the firearms class will be temporarily suspended until the fire crew has deployed.

**9. Why are fire stations being used for training?**

a. As Government agencies, Police and Fire and Emergency work alongside each other providing services to keep people and communities safe. This is another example of that.



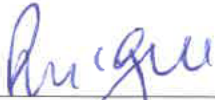


# MEMORANDUM OF UNDERSTANDING

Police use of FENZ premises for delivery of community firearms education

<b>Fire and Emergency New Zealand (FENZ)</b>	
<b>Address:</b>	National Headquarters, Level 12, 80 The Terrace, Wellington
<b>Phone:</b>	9(2)(k)
<b>Email:</b>	
<b>Representative:</b>	Paul McGill, National Manager Urban

<b>Her Majesty the Queen in Right of New Zealand acting by and through The Commissioner of Police (Police)</b>	
<b>Address:</b>	Police National Headquarters, Wellington
<b>Phone:</b>	9(2)(k)
<b>Email:</b>	
<b>Representative:</b>	Acting Superintendent Mike McIlraith

<b>United Fire Brigades Association of New Zealand Incorporated (UFBA)</b>	
<b>Address:</b>	PO Box 56079, Tawa, Wellington
<b>Phone:</b>	9(2)(a)
<b>Email:</b>	9(2)(a)
<b>Representative:</b>	Bill Butzbach, Chief Executive Officer

<p>For an on behalf of FENZ by its duly authorised delegate:</p>   <p>(Signature of authorised person)</p> <p>PAUL MCGILL 2/5/18 (Name of authorised person / Date)</p>	<p>For Police or authorised delegate:</p>   <p>(Signature of authorised person)</p>  <p>(Name of authorised person / Date)</p>	<p>For an on behalf of UFBA by its duly authorised delegate:</p>   <p>(Signature of authorised person)</p> <p>BILL BUTZBACH 10/5/18 (Name of authorised person / Date)</p>
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## Parties

- A **FENZ:** is a crown entity constituted under section 8 of the Fire and Emergency New Zealand Act 2017. For the purpose of fulfilling those responsibilities under the Fire and Emergency New Zealand Act 2017, FENZ operates a number of fire station premises throughout New Zealand.
- B **Police:** is Her Majesty the Queen in Right of New Zealand and is responsible for the administration of the Arms Act 1983. For the purpose of fulfilling its responsibilities under that Act, Police requires premises to conduct safety education for firearms licence applicants throughout New Zealand.
- C **UFBA:** is an incorporated society (No 544376) under the Incorporated Societies Act 1908. It is responsible for the advancement of the collective interests and status of member fire brigades and the welfare of its members.

## Terms

- 1.1 **Purpose:** In the spirit of collaboration, co-operation, and the efficient use of public funds, FENZ and Police have reached an understanding for:
- 1.1.1 FENZ to provide Police with the use of the Nominated Stations; and
- Police to use the Nominated Stations for the purpose of delivering firearms safety education to applicants for fire-arms licences under the Arms Act 1983 on the terms of this MoU.
- 1.2 **Interpretation:** In this MoU, unless the context otherwise requires, capitalised words have the meanings set out in Schedule 1 (Definitions and Interpretation).
- 1.3 **UFBA endorsement:** The UFBA endorses this MoU, and will endeavour to support the parties to pursue its intent in accordance with FENZ's directions.
- 1.4 **Spirit of co-operation and collaboration:** The parties commit to managing their relationships for the purpose of this MoU in the spirit of collaboration, transparency, and mutual benefit.
- 1.5 **Exclusive purpose:** Police will use the FENZ premises Nominated Stations:
- 1.5.1 subject of this agreement exclusively for the purpose set out above;
- 1.5.2 in accordance with the terms of this MoU; and
- 1.5.3 in accordance with any reasonable direction of FENZ..
- 1.6 **No costs:** No party to this MoU will be required to pay any other party for the preparation of this document or the use of premises that it provides.
- 1.7 **Booking process:** Except if set out otherwise in a Premises Booking, FENZ and Police will follow the following process to finalise arrangements for the booking and use of a Nominated Station:
- 1.7.1 To the extent that any Advance Bookings are recorded in a Booking Form signed by both parties, FENZ and Police will manage their affairs with the expectation that



Police will use the Nominated Premises in accordance with those Advance Bookings.

1.7.2 To the extent that Police wish to use a Nominated Station outside of an Advance Booking:

- (a) The Police Operational Representative will contact the FENZ Operational Representative to request to book that use;
- (b) The FENZ Representative will (acting reasonably) approve Police's request, or decline Police's request.
- (c) If the FENZ Representative approves Police's request, the balance of the term of the Booking Form will apply to that booking and Police's consequential use of the Nominated Station.

**1.8 Non-interference with FENZ emergency service operations:** Police:

1.8.1 acknowledge that FENZ operates emergency services from the Nominated Stations on a 24/7/365 basis, and

1.8.2 will exercise its best endeavours to ensure that its access and use of Nominated Stations does not interfere with the emergency response operations operated by FENZ from that Nominated Station.

**1.9 Period of use:** Subject to any prior arrangement between the FENZ Operational Representative and the Police Operational Representative, Police's use will of Nominated Stations will be limited to:

1.9.1 when on a Business Day, will commence after 5:00pm; and

**1.10 Health and safety paramount:** The parties agree that the health and safety of Personnel of either party is paramount. Each party represents to the other that it has the capability to comply with all relevant health and safety legislation and regulations in force from time to time (**HS laws**) and that during the term each party will:

1.10.1 comply with all of its obligations under HS laws;

1.10.2 consult and co-ordinate with each other and any other person to the extent necessary to comply with the HS laws;

1.10.3 ensure all Personnel under their control or supervision, or on their premises, or place of work are made aware of hazards and risks associated with any activity undertaken as a result of this MoU, comply with all directions of that party and any other health and safety requirements; and

1.10.4 provide the other party with information to demonstrate its compliance with its health and safety obligations and HS laws.

**1.11 Term of MoU:** This MoU commences on the date it is signed by FENZ and continues until the earlier of:

- 1.11.1 being terminated by FENZ, or Police, giving 3 months' written notice of termination to the other party, or
- 1.11.2 being terminated by the agreement of FENZ and Police, or being superseded in writing by FENZ and Police.
- 1.12 **Representatives responsible for MoU:** Each party's Organisational Representative at the date of this MoU is the person named on the front page of this MoU. A party's Representative is responsible for managing this MoU, including:
  - 1.12.1 managing the relationship between the parties;
  - 1.12.2 overseeing the effective implementation of this MoU; and
  - 1.12.3 acting as a first point of contact for any issues that arise.
- 1.13 **Review every two years:** FENZ and Police will review this MoU every two years on the anniversary of the signing of its commencement.
- 1.14 **Variations:** All variations to this MoU, including, if applicable, any extension to the Term, must be agreed between the parties, in writing, and be signed by the Representatives of Police and FENZ.
- 1.15 **Publicity:** No party will:
  - 1.15.1 make any public statement (whether written, oral, online, or by reference) on any topic relating to the subject matter of this MoU without first consulting with the other parties to this agreement and obtaining their express written consent.
  - 1.15.2 make any adverse public statement regarding the other parties, or the subject matter of this agreement.
- 1.16 **Dispute resolution process:** If a dispute arises under this MoU, either party may at any time give written notice to the other requesting that a meeting take place to seek to resolve the dispute. Nominated senior representatives of both parties must meet within ten Business Days of the notice and endeavour to resolve the dispute in good faith.
- 1.17 **Confidentiality:** Subject to the Official Information Act 1982, the Privacy Act 1993 and any other relevant law, Ministerial direction or Parliamentary or Select Committee Standing Order or Convention, the parties will keep confidential all Confidential Information unless the other party consents to the disclosure of the Confidential Information.
- 1.18 **Legal obligations not created:** This MoU is not intended to create legally enforceable obligations between the parties.
- 1.19 **Intellectual Property not affected:** The parties agree that each party owns Intellectual Property, including their respective business processes, procedures and systems, existing before the date of this MoU and that such ownership will remain unaffected by this MoU.
- 1.20 **New Zealand Law:** This MoU is governed by New Zealand law and the parties submit to the non-exclusive jurisdiction of the courts of New Zealand.
- 1.21 **Notices:** A notice, consent, information or request that must or may be given or made to a party under this MoU is only given or made if it is delivered, posted or e-mailed to that party at the address stated or email address set out on the front page of this MoU.

## Schedule 1: Definitions and Interpretation

1.

<b>Interpretation:</b>	In this MoU, unless the context otherwise requires: <ul style="list-style-type: none"><li>a. References to clauses and schedules are references to clauses and schedules of this MoU</li><li>b. A reference in this MoU to any law, legislation or legislative provision includes any statutory modification, amendment or re-enactment, and any subordinate legislation or regulations issued under that legislation or legislative provision.</li></ul>
<b>Advance Booking order</b>	means submitted documents as shown in Schedule 2.
<b>Business Day:</b>	means a day, except Saturday or Sunday, on which banks are open for general banking business in Wellington, New Zealand.
<b>Confidential Information:</b>	means any information (in any form whether written, electronic or otherwise) which comes into the possession of a party as a result of this MoU or the performance of this MoU: <ul style="list-style-type: none"><li>(a) relating to the business and operations of a party;</li><li>(b) relating to a party's employees;</li><li>(d) that is disclosed on the express basis that such information is confidential; or</li><li>(e) that might reasonably be expected by a party to be confidential in nature;</li></ul> but excludes information which is: <ul style="list-style-type: none"><li>(f) at the time of disclosure generally available to the public otherwise than as a result of a breach by the party disclosing or using the information of any provision of this MoU; or</li><li>(g) already known by the other party at the time this MoU is entered into;</li><li>(h) obtained lawfully from a third party without any breach of confidentiality; or</li><li>(i) independently developed by the other party or developed by a third party.</li></ul>
<b>Intellectual Property:</b>	means copyright, all rights in relation to inventions (including patents), registered and unregistered trademarks, registered and unregistered designs, trade or other proprietary rights or rights derivative of those rights (including licence rights) anywhere in the world as well as any other rights in intellectual property which are recognised or protected under law.
<b>Personnel:</b>	means employees, volunteers, contractors, subcontractors, agents and any other person that a party will involve in relation to any activities undertaken as a result of this MoU.
<b>Organisational Representative:</b>	means the representative for each of the parties recorded on page 1 of this MoU, as the case may be, appointed in accordance with clause 1.11.
<b>Operational Representative</b>	means nominated FENZ NHQ and Police PNHQ managers.
<b>Nominated Station:</b>	means stations listed in Schedule 2.

## Schedule 2: Booking Order

### [Station name]

Station Address

Police and FENZ are party to a memorandum of understanding that provides for Police to access and use the above FENZ premises for the purpose of delivering community fire-arms education (**MoU**). The MoU sets out the full responsibilities and restrictions on the parties in respect of the use, and this document records the particular processes, procedures, and responsibilities, in respect of the premises named above. It is at all times subject to the MoU.

Police Contact	
Name	Phone
Email	
FENZ Contact	
Name	Phone
Email	

Advance bookings	<ul style="list-style-type: none"> <li>[detail days, dates and times here]</li> </ul>
Police use area:	Engine parking bays and toilets.
Booking process:	<ol style="list-style-type: none"> <li>POLICE to contact FENZ Area Manager or Station Fire Chief to coordinate bookings.</li> <li>FENZ to manage booking requests against operational and training requirements.</li> </ol>
Particular restrictions / responsibilities	<ul style="list-style-type: none"> <li>[detail these here if required]</li> </ul> <p>Note that the rights and responsibilities set out in this booking order are additional to those set out in the MoU, which can be obtained from FENZ National Headquarters or Police National Headquarters.</p>



## Station contacts

Premises	Address	Area Contact	Station Contact
Alexandra	41 Centennial Avenue, Alexandra	Keith McIntosh - 9(2)(k)	Russell Anderson - 9(9)ctio Se
Amberley	21 Markham Street, Amberley	Dave Berry - 9(2)(k)	Graeme Dalley - 9(9)ctio Se
Ashburton	332 Burnett Street, Ashburton	Steven Greenyer - 9(2)(k)	Alan Burgess - 9(9)ctio Se
Balclutha	24 Charlotte Street, Balclutha	Laurence Voight - 9(2)(k)	Graeme Mark Ferguson - 9(9)ctio Se
Blenheim	4 Symons Street, Blenheim	Graeme Daikée - 9(2)(k)	Nigel Botham - 9(9)ctio Se
Bunnythorpe	16 Campbell Road, Bunnythorpe	Mitchell Brown - 9(2)(k)	Mathew Hepburn - 9(9)ctio Se
Cambridge	Duke Street, Cambridge	Roy Breeze - 9(2)(k)	Donald Richards Gerrand - 9(9)ctio Se
Carterton	61 High Street South, Carterton	Gavin Dunphy - 9(2)(k)	Bryan Styles - 9(9)ctio Se
Danniverke	32 Denmark Street, Dannevirke	Kenneth Cooper - 9(2)(k)	Peter Sinclair - 9(9)ctio Se
Fielding	205 Kimbolton Road, Fielding	Mitchell Brown - 9(2)(k)	Bradley Shanks - 9(9)ctio Se
Franz Josef Glazcier	2 Main Road, Franz Josef Glacier	Mark Boere - 9(2)(k)	Mike Charles - 9(2)(a)ctio Se
Gore	51 Hokonui Drive, Gore	Jules Tohiariki - 9(2)(k)	Steve Lee - 9(9)ctio Se
Greymouth	12 High Street, Greymouth	Mark Boere - 9(2)(k)	Lee Swinburn - 9(9)ctio Se
Hawera	201 South Road, Hawera	Pat Fitzell - 9(2)(k)	Mike Fairweather - 9(9)ctio Se
Hobsonville	21 Hobsonville Rd, West Harbour	Denis O'Donoghue - 9(2)(k)	Zhann Smith - 9(9)ctio Se
Kaikōhe	4 Clifford Street, Kaikōhe	Wipari Henwood - 9(2)(k)	Bill Hutchinson - 9(9)ctio Se
Kaitiāia	196-198 Commerce Street, Kaitiāia	Wipari Henwood - 9(2)(k)	Craig Rogers - 9(9)ctio Se
Kamo	591 Kamo Road, Kamo	Brad Mosby - 9(2)(k)	Colin Wayne Thomson - 9(9)ctio Se
Kapiti Coast	1/22 Te Roto Drive, Paraparauamu	Dave Key - 9(2)(k)	Tim Morgan - 9(9)ctio Se
Kinloch	10 Mata Place, Kinloch	Jeff Maunder - 9(2)(k)	Brian James Westbrooke - 9(9)ctio Se
Mosgiel	16A Green Street, Mosgiel	Laurence Voight - 9(2)(k)	Paul Falconer - 9(9)ctio Se

New Plymouth West	35 Paritutu Road, Spotswood	Pat Fitzell - 9(2)(k)	Walt Crawshaw - 9(2)(k)
Ngaruawahia	56 Herschel Street, Ngaruawahia	Roy Breeze - 9(2)(k)	Karl Lapwood - 9(2)(k)
Ngongotaha	12 Kokiri Street, Ngongotaha	Jeff Maunder - 9(2)(k)	Francis Boag - 9(2)(k)
Oamaru	240 Thames Street, Oamaru	Keith McIntosh - 9(2)(k)	Steve Couper - 9(2)(k)
Omokoroa	335 Omokoroa Road, Omokoroa	Murray Binning - 9(2)(k)	Ian Blunt - 9(2)(k)
Paeroa	Willoughby Street, Paeroa	Aaron Waterreus - 9(2)(k)	James Rackham - 9(2)(k)
Patutahi	17 Biggs Street, Patutahi	Charlie Turei - 9(2)(k)	Patrick Anderson - 9(2)(k)
Pukekohe	24 Wellington Street, Pukekohe, Auckland	Geoff Purcell - 9(2)(k)	John Robinson - 9(2)(k)
Queenstown	3 Isle Street, Queenstown	Keith McIntosh - 9(2)(k)	Andrew Ronald Bary - 9(2)(k)
Ratana	Ratana Road, Ratana	Gary Ward - 9(2)(k)	Harry Docherty - 9(2)(k)
Ravensbourne	243 Ravensbourne Road, Ravensbourne	Laurence Voight - 9(2)(k)	Jason Ross Bryan - 9(2)(k)
Richmond	70 Oxford Street, Richmond	Graeme Daikee - 9(2)(k)	Craig Pirer - 9(2)(k)
Rolleston	4 Chaucer Street, Rolleston	Dave Berry - 9(2)(k)	Nigel Lilley - 9(2)(k)
Silverdale	147 Hibiscus Coast Highway, Red Beach, Auckland	Denis O'Donoghue - 9(2)(k)	Nigel Capon - 9(2)(k)
Silverstream	43 Kiln Street, Silverstream	Gavin Dunphy - 9(2)(k)	Steve Mckee - 9(2)(k)
Stoke	484 Main Road Stoke, Stoke	Graeme Daikee - 9(2)(k)	Tane Simpson - 9(2)(k)
Sumner	4 Wiggins Street, Sumner	David Stackhouse - 9(2)(k)	Daryl Sayer - 9(2)(k)
Taradale	5 Meeanee Road, Taradale	Kenneth Cooper - 9(2)(k)	Paul Hughes - 9(2)(k)
Tawa	16 Lyndhurst Road, Tawa	Dave Key - 9(2)(k)	Dean Tutton - 9(2)(k)
Te Awamutu	14 Palmer Street, Te Awamutu	Roy Breeze - 9(2)(k)	Ian Campbell - 9(2)(k)
Te Kuiti	52 Taupiri Street, Te Kuiti	Roy Breeze - 9(2)(k)	Phil New - 9(2)(k)
Te Puke	37 Boucher Avenue, Te Puke	Murray Binning - 9(2)(k)	Glenn Williams - 9(2)(k)
Temuka	Hally Terrace, Temuka	Steven Greenyer - 9(2)(k)	Richard Webb - 9(2)(k)
Tokomaru	1 Tokomaru Road, Tokomaru	Mitchell Brown - 9(2)(k)	Brendon Ryan - 9(2)(k)
Tokoroa	85 Bridge Street, Tokoroa	Jeff Maunder - 9(2)(k)	Dave Morris - 9(2)(k)
Turangi	16 Ohuanga Road, Turangi	Jeff Maunder - 9(2)(k)	Tangonui Kingi - 9(2)(k)

Waipukurau	32 Russell Street, Waipukurau	Kenneth Cooper - 9(2)(k)	Steve Walker - Section 9(2)(a)
Wairoa	67 Lucknow Street, Wairoa	Kenneth Cooper - 9(2)(k)	Grant Duley - Section 9(2)(a)
Wallacetown	37 Dalry Street, Wallacetown	Jules Tohiariki - 9(2)(k)	Blair Jonathan Eade - Section 9(2)
Warkworth	2 Church Hill, Warkworth, Auckland	Denis O'Donoghue - 9(2)(k)	Ian Davies - Section 9(2)
Waverley	5 Bear Street, Waverley	Pat Fitzell - 9(2)(k)	Allan Hickford - Section 9(2)(a) Official Inform
Westport	99 Palmerston Street, Westport	Mark Boere - 9(2)(k)	Alan Kennedy
Whakatane	157 Commerce Street, Whakatane	Murray Binning - 9(2)(k)	Ken Clark - Section 9(2)(a)
Winton	16 Wemyss Street, Winton	Jules Tohiariki - 9(2)(k)	Stephen John Milne - Section 9(2)(a)