



Minutes

Northland Local Advisory Committee Meeting

Date: 6 September 2024

Time: 10.00am to 3.30pm

Venue: Bay of Islands Airport, Kerikeri

Present:

Mita Harris	LAC Chair
Kārena Joyce-Paki	Deputy Chair
Kate Alexander	LAC Member
Sarah Hoyle	LAC Member

In Attendance:

Vaughan Mackereth	Acting Region Manager
Mitchell Brown	Community Risk Manager
Fiona Natusch	Auckland Strategic Advisor
Shane Laulu	Senior Advisor, Local Advisory Committee
Leanne Hay	Senior Advisor, Local Advisory Committee

Apologies:

Kubi Witten-Hannah	LAC Member
Sheila Taylor	LAC Member
Sarah Benikowsky	LAC Member
Isopo Samu	LAC Member
Ron Devlin	Region Manager – Te Hiku
Wipari Henwood	District Manager
Lucy Chamberlain	National Manager, Local Advisory Committees

Welcome

The meeting opened with a karakia tīmatanga, and a welcome to attendees from the Chair. Also acknowledged was the passing of Kingi Tūheitia Pōtatau Wherowhero VII.

Minutes

The minutes from the Local Advisory Committee's (LAC's) meeting on 3 May 2024 were confirmed. Action points from the previous meeting were reviewed and updated in the action log.

Region & District update

The Acting Region Manager updated the LAC on several organisational matters including Eke Taumata, Levy, and volunteer support.

The Community Risk Manager updated the LAC on the district work including the first quarterly review of the District Plan, and current projects including Pihanga pilot and Nest Smart Alarm for Marae digital connectivity programme. Also covered was an update on recent events and response

including the Northland power outage. Upcoming significant events were also noted in planning including Waitangi Day 2025 and district outreach.

The Strategic Advisor updated the LAC on the progress with preparing for the establishment of the Auckland LAC. The proposed timeline has opening for applications over October with interviews and selections during November and December with Board decisions on appointments in early 2025.

Update from Chair

The Chair shared a presentation from his recent journey to Australia and Northland Iwi Ngāti Kuri work with Aboriginal Giringun people to prevent wildfires. Discussed was philosophy and method and what learnings could be applied to practice in New Zealand.

LAC Portfolio updates

Portfolio holders updated on their areas of responsibility.

Māori: Divide in the community with the current environment. There is less willingness with compliance and policy in protest. It will be something to monitor toward Waitangi Day 2025.

The LAC discussed the timing of a review for their portfolio approach and will workshop this further at an out of cycle meeting in October.

2024-25 Engagement Planning process

The LAC workshopped the process and discussed how they would develop their 2024-25 plan. The Committee agreed to meet out of cycle to develop their plan with view to signing off at their November Quarter two meeting.

Committee self-review

The LAC considered the results of the self-review survey and where this positions the committee for the coming year.

Board updates and Insights

The LAC noted the following:

- Information shared with LAC members indicates there is strain on emergency services through the volume of fire and medical calls.
- The LAC continues to hear anecdotally of incidents of self-harm in the community.
- Northland has been hit hard with job losses which is impacting communities economically and creating social issues noted with an unwillingness for compliance and policy through peoples circumstances.
- There is a need for information to communities on the weather cycles this coming summer season. Recent experiences indicate there is a need for some preparedness and resilience support.

2024-25 LAC meeting schedule

- Out of cycle meeting confirmed for **4 October 2024** at Whangarei Fire Station.
- Open invitation for LAC to attend District leader day **12 October 2024** at Kerikeri Sports centre
- Next meeting confirmed for **1 November 2024** with venue to be confirmed.

Action Log

Date	Action	Responsible	Due	Status
6 Sep 2024	Chair will coordinate an out of cycle meeting for 4 October of the LAC to cover: <ul style="list-style-type: none"> • Engagement planning • Portfolio review • Where LAC can support volunteer wellbeing over the next 12 months 	Chair	Oct 2024	To progress
6 Sep 2024	Sheila to provide report from LAC Chairs July Hui.	Sheila	Nov 2024	To progress
6 Sep 2024	District will provide invitation to LAC to attend the District Leader Day on 12 October at Kerikeri Sports centre. LAC to confirm members that would attend.	District – CRM Chair	Oct 2024	To progress
3 May 2024	Link the Northland Community Risk Manager and Māori Portfolio holder to work Flood resilience Māori Communities and Marae	Sheila Taylor	May 2024	To progress
7 Mar 2023	Connect the District Team with the Northland Intersectoral Forum. To be scheduled for February 2024	Isopo Samu	May 2023	In Progress Recommend being removed if not completed by November 2024.

3 May 2024	Complete engagement report from the briefing provided by Senior Firefighter Kohukohu Brigade at the Q4 meeting.	Isopo Samu	May 2024	Completed
3 May 2024	Chair to seek advice on community coverage. Other Committee members to pick up ethnic communities in your portfolios.	LAC Chair /Isopo Samu	May 2024	Completed
3 May 2024	Provide LAC portfolio details to the District team to circulate and District to share their portfolio roles	LAC Senior Advisor to coordinate with Community Risk Manager	May 2024	Completed
3 May 2024	NLAC to circulate slides from the National LAC Manager's presentation at the Q4 meeting and 22-23 Insights Board response slide deck.	LAC Senior Advisor	May 2024	Completed
3 May 2024	Arrange Committee subgroup to meet out of cycle to prepare the 23-24 LAC annual report	LAC Chair	May 2024	Completed
3 May 2024	Chair to confirm Q4 insight/update with LAC Senior Advisor	LAC Chair	As soon as possible	Completed
26 Jan 2024	<p>LAC Portfolios</p> <ul style="list-style-type: none"> ▪ Confirm portfolios as agreed ▪ Adjust section 3 of workplan to portfolio ▪ Portfolio holders to identify their engagements (3 minimum) ▪ Establish 3-weekly meetings ▪ District Manager will confirm relevant staff to assist each portfolio ▪ LAC will confirm the indicators in reviewing the model in 6 months 	LAC Chair, Deputy Chair	May 2024	Completed

	<ul style="list-style-type: none">▪ Insert reference to LAC providing insight to the Board as part of the portfolio purpose			
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