



# Minutes

## Tairāwhiti Local Advisory Committee Meeting

**Date:** 21 February 2024

**Time:** 9:30 am - 2:15 pm

**Venue:** Rangiwaho Marae

### Present:

Georgina Johnson	LAC Chair <b>(from 11.00 am)</b>
Hikihiki Pihema	LAC Deputy Chair
Midge Te Kani	LAC Member
Meredith Akuhata-Brown	LAC Member
Teena Montgomery	LAC Member

### In Attendance:

Russell Wood	Deputy Chief Executive, Service Delivery Operations
David Guard	Region Manager, Ngā Tai ki te Puku
Peter Clark	District Manager, Tairāwhiti
Antony Ruru	Senior Advisor, Community Readiness and Recovery
Cullum Peni-Wesche	Senior Advisor, Local Advisory Committees <b>(from 11.00 am)</b>

### Apologies:

Shane McClutchie	LAC Member
Louise Hunton	Business Operations Manager, Ngā Tai ki te Puku
Trudi Hicklin	Community Risk Manager, Tairāwhiti
Lucy Chamberlain	National Manager, Local Advisory Committees

### Welcome

Following the pōwhiri and whanaungatanga session at Rangiwaho Marae, the Deputy Chair welcomed everyone to the meeting. The Senior Advisor, Community Readiness and Recovery delivered the opening karakia.

### Committee operations

The minutes from the previous Local Advisory Committee (Committee) meeting on 2 November 2023 were confirmed as a correct record.

The Chair provided an outline of three objectives they would like the Committee to achieve this meeting. Objectives include a discussion on a portfolio approach to engagement, confirming how the Committee can support the District team with engagement over the coming quarter, and an item to provide advice on local planning.

## **Community engagement**

Engagement over the previous quarter included a visit to Tairāwhiti Civil Defence Emergency Management's Emergency Coordination Centre.

The Committee planned their engagement for the upcoming quarter, highlighting opportunities to engage with local businesses and horticultural sectors. The benefit of a potential portfolio approach to engagement would enable Committee members to promote local engagement as well as deliver on their goals within the annual workplan.

The Committee reflected on an earlier insight to consider commissioning a report that collated community narratives and key learnings from Cyclones Hale and Gabrielle. Fire and Emergency is finalising the Operational Review into the North Island Severe Weather Event in early 2023 which may cover some of these narratives and learnings. Additionally, in June 2023 a Government Inquiry into the response to the North Island severe weather events was established to look at the preparedness and response of a range of entities, including local and central government agencies. Updates on these two documents will be provided to the Committee once available.

## **Additional Committee hui**

The Committee held a hui with the District Team on 24 October 2023 and discussed areas for future engagement including local businesses and Pacific Island communities. Committee members also highlighted the desire to work more closely with district staff members and to meet with volunteer fire brigades across the rohe.

## **Kōrero with the Deputy Chief Executive, Service Delivery Operations**

The Deputy Chief Executive (DCE) discussed their strategic priorities with the Committee, highlighting the following four areas:

- Safety, health and wellbeing,
- fiscal sustainability,
- culture evolution,
- consolidating core capability.

The DCE also noted their intention to meet with other Local Advisory Committees in 2024, having already met with Northland in January. The DCE also reaffirmed the benefits of building strong and cohesive relationships between Committees and their region and district teams.

The DCE also provided a brief overview of upcoming changes to the Fire and Emergency levy to the Committee. Additional information will be provided to the Committee by the National Strategy and Performance Team following the Committee's quarter three round of meetings.

An update on the Rautaki Māori was given, and the Committee posed a number of questions and concerns on the way consultation was undertaken. The National Local Advisory Committees team (National LAC team) will provide the Committee with follow-up information after the meeting.

## Region and District updates

The Region and District Managers provided a brief overview of activity in their areas since the Committee's last meeting and added a regional and local layer to the DCE's earlier presentation. Both managers highlighted the positive relationships they hold with the Committee.

## Tairāwhiti District Plan

The District Manager provided an overview of the current state of the Tairāwhiti District Plan, and the current risks and issues the District team is facing. The Committee agreed to host a dedicated out-of-cycle session with the District Manager following the quarter three meeting, which is noted as a post-meeting action.

## Insights Register

The Committee considered what items to raise this quarter for their insights register.

## Update to the Board / Fire and Emergency

While the Committee did not progress an update to the Board this quarter, the Committee raised the following insights to be considered by teams within National Headquarters:

The Committee recommended that time be placed on the agenda at the upcoming Chairs' Forum in April 2024 to consider and discuss the Rautaki Māori, and to provide an update on this discussion to the Committee.

The Committee understands that volunteer attraction and recruitment remains an ongoing issue in Tairāwhiti, and recommends that the National Volunteerism team provides more support to the Tairāwhiti District team to support recruitment.

The meeting closed with a karakia whakamutunga.

## Action Log – open actions

Date	Action	Responsible	Due	Status
22/02/24	Provide information on the Rautaki Māori to the LAC.	National LAC Team	March 2024	Complete
22/02/24	Provide availability for an out of cycle hui with District Manager to engage on the Tairāwhiti District Plan in late March / early April 2024.	LAC	February 2024	In progress
22/02/24	Review the following documents and provide feedback to LAC Chair one week in advance of the out of cycle hui: <ul style="list-style-type: none"><li>Tairāwhiti District Plan</li><li>Fire and Emergency Operational Review –</li></ul>	LAC, LAC Chair	March 2024	In progress  Note: Operational review and Government Inquiry were

	<p>North Island Severe Weather Events</p> <ul style="list-style-type: none"> <li>Draft report on the Government Inquiry into the Response to the North Island Severe Weather Events</li> </ul>			released in April 2024.
22/02/24	Provide the LAC with an update on the transitional levy when information is finalised.	National LAC Team	March 2024	Complete
24/08/23	Provide volunteer leadership hui dates to National LAC Team for distribution to the Committee.	District Manager	Updated to March 2024	Noted – alternative dates and additional volunteer engagement opportunities to be provided to LAC.
5/11/23	Arrange a visit to Tairāwhiti CDEM Emergency Operations Centre in December 2023.	Tee Montgomery	December 2023	Complete
5/11/23	Provide availability for the LAC's Q4 meeting to be held in the week of 13 – 17 May 2024.	LAC Members, District Manager, Community Risk Manager	November 2023	Complete
24/08/23	Introduce Community Risk Management Team members to the LAC at their next meeting in Gisborne.	Community Risk Manager	February 2024	Closed – to coordinate for LAC's Q4 meeting.
24/08/23	Consider developing a digital engagement reporting tool for the LAC.	National LAC Team	November 2023	Complete – information on a trial will be provided in mid-March 2024.