

West Coast Local Advisory Committee Meeting

Date: 27 May 2024

Time: 10.30am-3.57pm

Venue: Arahura Marae, Awatuna

Present:

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| Shoshy Perchig-Gibli | LAC Chair |
| Chris Rea | LAC Member |
| Sam Speight | LAC Member |
| Taane Johnsen | LAC Member |
| Heath Milne | LAC Member |
| Terry Donaldson | LAC Member |

In Attendance:

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| Russel Wood | Deputy Chief Executive, Service Delivery Operations |
| Paki Johnston | Pou Takawaenga Māori, Te Ihu |
| Chelsea Johnson | Senior Regional Communications & Engagement Advisor, Te Ihu |
| Sam Bugler | Community Risk Manager, West Coast |
| Shane Laulu | Senior Advisor, Local Advisory Committees |

Apologies:

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| Andy Thompson | LAC Deputy Chair |
| Brad Mosby | Region Manager, Te Ihu |
| Myles Taylor | District Manager, West Coast |
| Lucy Chamberlain | National Manager, Local Advisory Committees |
| Rylee Petterson | Principal Advisor, Local Advisory Committees |

Welcome

The LAC were welcomed on to Arahura Marae with a Pōwhiri by mana whenua.

The meeting began with a karakia and a welcome. Introductions between Committee members to and the Deputy Chief Executive, Service Delivery Operations (DCE) took place.

Minutes and quarter three actions

The minutes from the Local Advisory Committee's (Committee's) meeting on 5 March 2024 were confirmed, actions updated, and correspondence discussed.

The letter from the Board to the LACs letter of 28 March 2024 was noted.

Deputy Chief Executive Service Delivery Operations

The DCE delivered a presentation and discussed the intended Branch strategic focus with the LAC. Priorities include:

- Safety, Health, and Wellbeing
- Fiscal sustainability
- Our culture change journey
- Navigating the environment
- Workforce capability and sustainability
- Rebuilding trust and confidence

Te Ihu Region update

The Senior Regional Communications and Engagement Advisor delivered a presentation on Te Ihu Region Leadership Team's proposed portfolios and workstreams. These will be stood up by 1 July 2024, and include:

- Community Risk Management/External Engagement
- Response capability
- Volunteerism
- Eke Taumata
- Safety, Health, and Wellbeing

The Region is also developing a communications strategy and is keen to identify where LACs can be engaged.

District update

The Community Risk Manager provided an update and discussed District Guidance FY24-25 with the Committee and District stakeholder mapping. This includes the development of a brigade capability matrix.

Chairs' Forum update

The Chair updated the LAC and shared observations from the recent Chairs' Forum held in Wellington. The notes from the Chairs forum were shared and discussed.

Board response to Insights – Board areas of focus

The National LAC team presented the enduring Board areas of focus that supports LAC planning and engagement. The presentation included an update on the stand up of the four new LACs.

West Coast 2023-224 Insights report

The LAC workshopped their 2023-24 insights report and drafted their strategic recommendations and insights. The LAC aims to have the report complete in the first week of July 2024.

Engagement reports

The LAC discussed its engagement over quarter four and how valuable and productive the discussions were.

Tabled engagement reports:

- Takiwa Poutini
- Ministry of Social Development, Greymouth Office
- Greymouth Rotary

Next meeting

Quarter one meeting to be set for **Wednesday 14 August 2024** with the venue to be confirmed.

Action Log

| Ref | Date | Action | Responsible | Due | Status/Notes |
|----------|-------------|--|--|-------------|--|
| May 2024 | 27 May 2024 | Seek further advice for the LAC on resignation of member | NLAC Senior Advisor | May 2024 | Immediate post-meeting |
| May 2024 | 27 May 2024 | Provide Board areas of focus slides for LAC | NLAC Senior Advisor | May 2024 | Immediate post-meeting |
| May 2024 | 27 May 2024 | Invite CE to future LAC meeting | Chair | May 2024 | May 2024 |
| May 2024 | 27 May 2024 | Invite Board Chair to LAC Q1 meeting in August (possible meeting in Westport) | Chair | May 2024 | May 2024 |
| May 2024 | 27 May 2024 | LAC to complete 23-24 Insights report template and Chair to circulate to the committee and finalise to submit by the deadline of first week in July. | Chair | June 2024 | To meet first week in July deadline for submission |
| May 2024 | 27 May 2024 | FY24-25 Q1 planning Engagement priorities – high school engagement | Chair to liaise on setting meeting for CRM | August 2024 | OPEN |
| May 2024 | 27 May 2024 | FY 24-25 Q1 planning Hokitika High School | LAC Taane Johnsen Chris Rea | August 2024 | OPEN |
| May 2024 | 27 May 2024 | LAC to make contact with Westland Mineral for engagement meeting | LAC Terry Donaldson | August 2024 | OPEN |

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| May 2024 | 27 May 2024 | LAC to make contact with Federation Mine for engagement meeting | LAC Terry Donaldson | August 2024 | OPEN |
| May 2024 | 27 May | Letter of thanks to Mark Bolland and Andy Thompson | Chair | August 2024 | OPEN |
| May 2024 | 27 May | Follow up with District Manager about inter-agency meeting attendance by a LAC member | Chair | August 2024 | OPEN |
| May 2024 | 27 May | Invite Takiwa Poutini to Q1 or Q2 meeting to present | Chair | August 2024 | OPEN |
| March 2024 | 5 March 2024 | Arrange follow up engagement with the West Coast Regional Council after preliminary discussion and introductions | LAC Terry Donaldson On-going | March 2024 | OPEN – Review in July 2024 |
| March 2024 | 14 Nov 2023 | Arrange engagement with Hokitika Lion Clubs | LAC Chris Rea | March 2024 | OPEN – Review in July 2024 |
| March 2024 | 5 March 2024 | Schedule Engagement session with Rural Support Trust | LAC Taane Johnsen To be scheduled | May 2024 | OPEN – Review in July 2024 |
| March 2024 | 5 March 2024 | Schedule engagement with Volunteer brigades at Karamea and Haas | LAC Sam Speight Terry Donaldson | May 2024 | OPEN – Review in July 2024 |
| October 2023 | 14 Nov 2023 | Arrange meeting with new West Coast-Tasman MP | LAC Andy Thompson | March 2024 | OPEN – Review in May 2024 |
| August 2023 | 14 Nov 2023 | Contact Makaawhio and Kāti Waewae Marae about engagement | LAC Terry Donaldson Amend to – Chris Rea | March 2024 Ongoing | OPEN Review in July 2024 |
| August 2023 | 14 Nov 2023 | Arrange engagement with Glorivale community | LAC Taane Johnsen To be scheduled | March 2024 | OPEN – Review in July 2024 |
| March 2024 | 5 March 2024 | LAC write to FENZ Board Chair in response to their correspondence dated 19 Dec 2023 on improving the feedback loop and acknowledging progress with insights | Chair | May 2024 | CLOSED |
| March 2024 | 5 March 2024 | The LAC will review the workplan to ensure aims and measures align | Chair | May 2024 | CLOSED |